



# Uppingham Community College

September 2020 Re-opening

# Introduction

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All schools will re-open to all students on a full time basis from 1<sup>st</sup> September 2020.

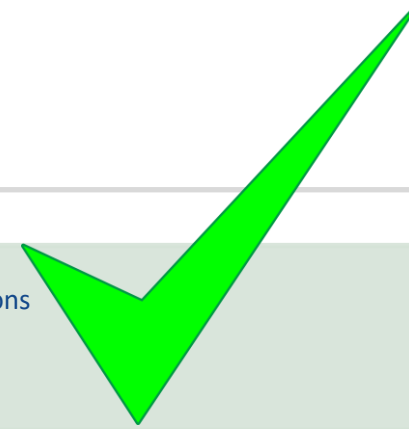
We have identified the following as key priorities for our re-opening:

- Keeping everyone at UCC safe
- Promoting physical and mental wellbeing amongst our school community
- Re-integrating students into learning routines within the full school curriculum
- Re-establishing relationships with students so they feel happy, confident and safe at school

# Scenario Planning

## Scenario 1

- All students and staff in school
- School operates as normal but with adaptations



## Scenario 2

- Partial closure – all staff in school
- Blended approach to teaching
- KS4 in school
- KS3 home learning

## Scenario 3

- Partial closure – core subject staff in school
- Students in school on a rotation basis with one year group per day for core lessons
- Bespoke 'core timetable' created with 3 90 minute lessons per day
- Foundation subjects deliver home learning

## Scenario 4

- Full school closure
- All students access home learning

# September 2020 – a phased re-start

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In order to establish new routines and expectations with students we will be implementing a phased re-start so we can work with each year group before all students return.

Monday 31st August	Tuesday 1st September	Wednesday 2nd September	Thursday 3rd September	Friday 4th September
Bank holiday – school closed	Year 7	Year 8	Year 9	Year 10
	Year 11	Year 11	Year 11	Year 11

Work will be set for Year groups to complete at home via SMHW whilst they are not in school during this first week.

All students would return on Monday 7th September.

# New pattern of the school day

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There are a number of practical implications that have required us to restructure the pattern of the school day:

- 900 students all having lunch and break concurrently is no longer safe
- Mixing students across Year groups must be minimised
- Students must remain within their cohort of 180 for as much of the school day as possible
- Movement around the site needs to be managed and limited

# New pattern of the school day

	Tutor	Period 1 60 mins teaching	Period 2 / break (75 mins in total) 60 mins teaching (L), 15 mins break (B)		Period 3 60 mins teaching	Period 4 60 mins teaching	Lunch	Period 5 60 mins teaching	Staggered release		
	08:35-08:50	08:55 – 09:55	10:00 – 11:15		11:20 – 12:20	12:25 – 13:25	13:25 – 14:00	14:05 15:10			
Y7	T – 15 mins	L – 60 mins	L – 60 mins		B 11:00-11:15	L – 60 mins	L – 60 mins	Zone 1 (Quad & Dining Room)	L – 70 mins	Released from P5 at 15:15	
Y8	T – 15 mins	L – 60 mins	L – 45 mins		B 10:45-11:00	L – 15 mins	L – 60 mins	L – 60 mins	Zone 2 (Memorial Garden, Drama, MFL)	L – 70 mins	Released from P5 at 15:15
Y9	T – 15 mins	L – 60 mins	L – 30 mins	B 10:30-10:45	L – 30 mins	L – 60 mins	L – 60 mins	Zone 3 (Millennium Courtyard, EN1-6)	L – 65 mins	Released from P5 at 15:10	
Y10	T – 15 mins	L – 60 mins	L – 15 mins	B 10:15-10:30	L 45 - mins		L – 60 mins	L – 60 mins	Zone 4 (Picnic Area, Maths 1-6)	L – 65 mins	Released from P5 at 15:10
Y11	T – 15 mins	L – 60 mins	B 10:00-10:15	L – 60 mins		L – 60 mins	L – 60 mins	Zone 5 (Common Room, Hums 1-6)	L – 60 mins	Released from P5 at 15:05	

# New pattern of the school day

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- School gates will open at 08:15am. All students must be on site for 08:30am.
- Students must make their way immediately to their Form Room on arrival.
- No breakfast service will be available.
- Students will have a 'year group' break time with all students in the Dining Room during Period 2. Break time snacks must be pre-ordered the day before.
- Students must stay in their allocated Zone during lunch time.
- Lunch must also be pre-ordered the day before and will be delivered by the catering team to the allocated Zone.
- Lunch Zones will be supervised by staff.
- Students will be released gradually from Period 5 to avoid large queues at buses.
- Buses will be released at 15:20pm.

# Hygiene and cleaning

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- Hand sanitiser stations will be installed in every classroom.
- Tissues and lidded bins will be provided in each classroom.
- Students are encouraged to bring their own hand sanitiser and tissues.
- Thorough hand and respiratory hygiene will be emphasized and expected from everyone in school.
- Students will be allowed to use the toilet during lessons if they need to.
- Key areas of the school will be cleaned throughout the day.
- Additional cleaning provision will be deployed to ensure the school site is thoroughly cleaned at the end of each day.



# Logistics – movement around school

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- One way system ensures students all travel in the same direction and large congregations of students are avoided.
- 5 minute lesson change over time eases the flow of people around the site.
- Students enter classrooms on arrival rather than queuing outside to minimise corridor traffic.
- Teachers will manage the flow of students in and out of classrooms.
- All doors and windows (where possible) around school will be propped open.
- Members of the Senior Leadership Team and Pastoral Team will supervise corridors during lesson change over.
- Students must keep their bags with them at all times, unless they are using a locker. No bags racks will be in use.

# Logistics – school buses

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- Seating plans will segregate students so that students are sat with peers from their own year group.
- Students will be expected to wear face masks whilst on the bus.
- Any poor behaviour on the bus, or conduct that compromises the safety of others will result in bus passes being revoked.
- Students will be released gradually by teachers at the end of the school day to ease the flow of people onto school buses.

# Teaching

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- Teachers will deliver lessons from the front and stay 2m away from students and colleagues.
- All classrooms will be stripped back so that all non-essential items are removed.
- All classrooms will be organised so that students face the board.
- Teachers will not circulate the room and will not be able to work in close proximity to students. Students will remain seated unless the teacher asks them to move.
- Every class must have a carefully considered seating plan which must be adhered to.
- Teachers will use formative assessments to ascertain student understanding, employing a variety of techniques.
- To limit the amount of work taken in by teachers, students will complete self assessments in lessons and online quizzes.
- Teachers can use SMHW to set online quizzes or electronic 'hand-ins' for any work that requires marking.

# Teaching

## UCC 10 Guiding Principles for a Warm Welcome Back to Learning in the Classroom

Here are some guiding principles we are using for teaching the curriculum in the Autumn Term:

1	<b>5 losses</b>	Students will return to us having suffered 5 losses: loss of routine, of structure, of friendships, of opportunity and of freedom. They may return quite different individuals. These losses will be compounded by the new structures we have to put in place around the school which will slow down further the healing process.
2	<b>Kindness</b>	One of our key 'levers' to recovery is to re-build positive relationships between the whole school population. Kindness underpins these relationships.
3	<b>Fear</b>	Students will return with fear (despite the smiles on some of their faces – these will be masks). Fearfulness is not a good state of mind for an effective learner.
4	<b>Nurture</b>	We need to nurture our students towards re-engagement with the curriculum. We need to see it as a pathway.
5	<b>Re-set</b>	We need to push a big 'reset' button to re-establish routines (plus introduce lots of new ones)
6	<b>Feel Good</b>	We need to make students feel good about learning by engineering success right from the start.
7	<b>Learning Goals</b>	We will need learning goals (outcomes) that look back – 'what should I know by now?' and forward – 'what should I know by next summer?'
8	<b>Super Low stakes</b>	Use super low stakes testing and Big Picture stuff (eg. Knowledge Organisers), paired quizzes, think pair share, mini whiteboards, directed questioning to establish the learning gaps, then reteach and review before ploughing on.
9	<b>Retain the Gains</b>	Many students liked 'lock-down learning' – they had ownership over time, sequence, breaks, could rewind videos, ask questions of their teacher in a 1:1 safe format etc. A proportion of our students have become more engaged in learning because of the hybrid approach to learning. We need to retain these gains as much as possible.
10	<b>Go forward, not back</b>	Use our experiences with remote teaching and learning to improve our curriculum going forward – make more use of remote teaching to introduce knowledge and understanding (flipped learning), then face to face to share ideas, question, discuss, and deepen thinking. Does it allow us to work more often in the upper regions of Bloom's – analyse, evaluate, create?

# Break and Lunch

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- All food provided by the school must be pre-ordered the day before using our online form.
- All students must remain in the dining room at break unless they are visiting the toilet.
- All students must remain in their Lunch Zone during lunch time.
- Student Services will be only available at Break time for students.
- All IT enquiries will be made electronically to avoid students queuing at the 'hatch'.
- The Wellbeing Hub will be available to students at Break and Lunch but will be operating an appointment system to avoid students mixing with other year groups.

# UCC Expectations

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Our Expectations are simple:

- Ready
- Respectful
- Responsible
  
- If a student does not meet any of these expectations in a lesson, they will be warned and redirected by the teacher.
- If the student continues to not meet expectations they will be removed from the lesson and placed in the Study Room for the remainder of the lesson.
- Students may be placed in the Study Room without a warning if their behaviour is extreme, or compromises the safety of others.
- Students may be placed in the Study Room for all lessons in one day if it is deemed necessary.
- Severe sanctions will be considered for behaviours that compromise the health and wellbeing of others (i.e. spitting or purposefully coughing on another person).

# FAQs

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## **Will students be expected to wear uniform?**

Yes, full uniform is expected.

## **Will there still be assemblies?**

Yes, these will continue but they will be Virtual Assemblies with videos played in form rooms.

## **What happens if someone displays COVID-19 symptoms in school?**

If someone appears to be unwell and displays the symptoms associated with COVID-19 they will be taken to the Designated Room and isolated until they can be collected by parents/carers and taken for a test.

## **What if I feel unwell but I am not displaying COVID-19 symptoms?**

Our advice is to stay at home if you are feeling unwell. If you are unwell whilst at school you would go to the medical room and someone would come and collect you.

## **What happens if someone in school tests positive for COVID-19?**

If a positive test is confirmed, the school will work with Public Health England and Rutland County Council to assess how many people need to self isolate.

# FAQs

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## **Will the finger print readers be used for loading money and paying for food?**

No, all payments will need to be made on Wisepay. All food must be pre-ordered the day before.

## **I normally pay for the school bus, but at the start of term I will be getting a lift to school. What should I do?**

In this scenario, the bus pass would need to be paid for in full to secure a place on the bus.

## **If I do not attend school, will my parents/carers be fined?**

The government have said that attendance is mandatory and fines should be issued for non attendance. However, we do not want to take this punitive approach in the first instance and we will work with families in a positive and proactive way to address any issues that might be affecting attendance.

## **Will there be extra curricular clubs?**

For the first half term, unfortunately no extra curricular clubs will take place. In the second half term we will assess the situation and judge whether these can safely resume. Regarding sports clubs and teams, we will await guidance from sporting governing bodies regarding when these can commence.



# FAQs

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## **Will we be able to go on trips?**

Presently schools are being told they are permitted to hold domestic day trips with no overnight stays. Our senior ski trip in 2021 is proceeding as planned but we will be guided by the instructions given to schools regarding foreign travel closer to the time.

## **Can I wear a face mask?**

Whilst the guidance for schools currently indicates that face masks should not be worn, if students or staff do wish to wear these whilst in school, this is allowed. The guidance regarding face masks in public is changing regularly so we may adapt our approach based on the advice of experts.

# FAQs

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## **What will the one way system look like?**

We are in the process of producing a map which is simple and easy to follow. This will be published to students in August and your teachers will talk you through this during the first day back in September.

## **Can I go to the dining room before school?**

No, unfortunately this cannot happen under these new arrangements. As soon as you arrive at school you must go to your form room.

## **Will I have to do school work during the first week of term on days when my year group are not in school?**

Yes, you will need to log onto SMHW and complete the work that has been set for you on there. Year 7 will be given paper based tasks to complete on their first day.

## **Will we have to do lots of tests when we return in September?**

No. Our priorities will be re-establishing routines to keep us all safe and routines for learning. We want our teachers to concentrate on teaching you really well five times a day, five days a week.

## **What happens if we need to partially or fully close the school?**

Hopefully this won't happen, but if we need to implement our Scenarios 2, 3 or 4, we will use SMHW as the main method for setting work for students whilst they are not in school.



# Finally...

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- We are very excited about welcoming students back to UCC
- We will all quickly adapt to new ways of working
- Our school values will always underpin our school culture
- Working together as a school community is more important than ever