



Volunteer opportunities at UCC for our Rapid Testing Team

Due to the role out of Rapid COVID-19 testing in all schools, Uppingham Community College is looking for individuals to be part of our Rapid Testing Team.

Your role would be to assist in handing out and securing COVID-19 test kits to students and staff members. Other duties may be required such as building test kits, processing results, cleaning down areas and directing people. Flexible shifts would be offered, typically between the times of 8.30am – 4pm.

Successful applicants will be required to undergo an enhanced DBS and barred list check.

We seek applicants with the following:

- Experience working with members of the public or young people
- Good interpersonal skills and a supportive nature
- Ability to physically stand for several hours
- Commitment to the work and adhere to the strict guidelines and procedures required
- You must be over 18 and in general good health with no symptoms of COVID-19, nor must anyone in your household.
- **For your own health and safety you must not be classified, or live with anyone classified, as belonging to any of the COVID-19 high-risk groups (clinically extremely vulnerable or clinically vulnerable – please check the link here for more details before applying: <https://bit.ly/38WHXV1>).**

Full training will be given by UCC using NHS resources and the testing team will be supplied with the appropriate PPE.

Volunteer roles are temporary and there are full time and part time opportunities available (please see the next page for the types of roles that will be available)

Dates:

Applications: Please complete this form: <https://bit.ly/3o6AbOM> by 12pm on **Tuesday 5th January 2021**

Interviews: Interviews will be held virtually on **Wednesday 6th January 2021**

Required: The roles will begin from **Thursday 7th January 2021**

Training: Training will be a blend of online and face to face training at UCC. The face to face training will be provided on Thursday 7th January 2021

Testing: Rapid Testing of UCC staff will commence on Friday January 8th, with Year 11 students being tested on Monday January 11th

Quality Lead / Team Leader

Responsible for the overall on-site operations at the test site, including day-to-day workforce management. Ensure quality assurance, incidents, risks mitigation across the testing service

Test Assistant

Provides guidance and supervision to subjects on swabbing as requested. Collects completed swabs and pass them to the Processor. Ensures cleaning of swabbing bays.

Processor

Prepares test sample for analysis, conducts processing of LFD and interprets result. Provides results to Results Recorder. Ensures cleaning of processing bays.

COVID Coordinator

Signs off and schedules testing activities; ensuring communications and consents are actioned; management of positive cases as per school and college guidelines.

Registration Assistant

Responsible for ensuring subjects have registered and distributing test kits on arrival. Ensures orderly entry of subjects onto the testing site.

Results Recorder

Collates results from Processor and uploads to digital solution.

Cleaner

Cleans the testing bays, and ensures waste is correctly disposed of, including working with clinical waste provider to dispose of clinical waste